

Long Beach Redevelopment Agency and Arts Council for Long Beach
New Citywide Public Art Projects _Phase II Artist Selection

materials to be submitted

1. Cover letter (five copies)

One page proposal: a typed "cover letter" identifying 1) proposed site(s), (#1- #13 or MLK), b) materials and method of execution for the project, and c) how the project meets the identified goals of the project (i.e. aesthetic enhancement, community engagement, site identity, etc . . .)

2. Draft budget (five copies)

A one page proposed budget including ALL costs associated with the project excluding installation costs (design fees, engineering, site preparation, materials, fabrication, administrative costs, programming, delivery, conservation report, insurance, etc.)

3. Resume (five copies)

A current resume for each team member.

4. Images

Up to five images for each site proposal. Images should be in jpeg or tiff form and should be formatted to 300 dpi and an approximately 4" x 6" image size on a CD or DVD.

5. Image description sheet

A typed sheet listing each image, numbered in sequence, and indicating title, medium, dimensions, and location, as well as project budget.

6. SASE

A self-addressed, stamped envelope for the return of your materials.

*Please do not submit any original materials or slides.

All materials must be delivered to the address below by 4 P.M, Thursday, May 15, 2008. An incomplete proposal will disqualify any project.

Mail to:

Arts Council for Long Beach
New Citywide Public Art Projects
110 W. Ocean Blvd., Suite 20
Long Beach, CA 90802

For hand delivery of materials or further information call (562) 432.5100 x 229