

Commission on Culture and the Arts City and County of Honolulu

Art in City Buildings for Kapolei Hale

Request for Proposals

Deadline: February 1, 2010

I. Overview

The City and County of Honolulu Commission on Culture and the Arts wishes to commission two works of art for Kapolei Hale, 1000 Uluohia Street, Kapolei, Oahu, Hawaii. One work of art shall be installed on an existing interior wall; the other shall be on the building's exterior at the front entrance. This request for proposals is open to all artists (or artist teams) residing or working in Hawaii. The budget for the interior work of art is \$50,000; the budget for the exterior work of art is \$36,000. Application deadline is February 1, 2010.

II. Kapolei Hale History and Description

Kapolei Hale is a three-story building on Uluohia Street in Kapolei, with a satellite city hall, drivers license office, a one-stop permit office, several conference rooms, and offices of various city agencies. Kapolei Hale will be part of a larger municipal government complex that will service the growing Ewa plain community located approximately 25 miles west of downtown Honolulu. The building totals 100,000 square feet of floor space, and is located on a 7.5-acre lot next to a State of Hawaii office building. It includes two levels of basement parking and a large parking lot. The building was constructed by Hawaiian Dredging Construction Company and designed by Kober/Hanssen/Mitchell Architects. The City offices are open from 7:45 a.m. to 4:30 p.m., Monday through Friday. The architecture of the building reflects Honolulu's vernacular heritage with references to the Alexander & Baldwin Building, C. Brewer Building and Honolulu Hale and is very consistent with the urban design and architectural guidelines for the Kapolei Civic Center. While the design team strived to respect the past, deliberate contemporary design elements and materials were integrated

into the building to illustrate the current state of design and technology. Visitors to Kapolei Hale will see the familiar Charles W. Dickey styled clay tile roof with double pitch roof line and sweeping eaves. The limestone panels utilized in the window bays, sills and arcades were selected for their likeness to the sand found on the Ewa beaches. Prior to the current development, Kapolei and most of the surrounding area were agricultural lands growing sugar cane.

III. Commission on Culture and the Arts

Founded in 1968, the Commission on Culture and the Arts was established: to assist the City in attaining national preeminence in culture and the arts; to assist the City in the preservation of the artistic and cultural heritage of all its peoples; to promote a community environment which provides equal and abundant opportunity for exposure to culture and the arts in all its forms; and to encourage and provide equal opportunity for the development of cultural and artistic talents of the people of Honolulu.

Art in City Buildings, a program under the Commission on Culture and the Arts, sets aside an amount equal to not less than one percent of the construction phase appropriation for the original construction of any City building for the acquisition of works of art. The Art in City Buildings program is managed by the Mayor's Office of Culture and the Arts.

IV. Artwork Goals

The artwork goals are to reflect the Hawaiian vernacular architecture of the building and/or highlight the history and culture of Kapolei.

V. Artwork Location/Description

The interior artwork commission shall be permanently installed on the upper level mauka wall of the foyer area of Kapolei Hale. The work should be a mural, frieze, fresco, sculpture, or other wall-mounted work of art. The work of art should be installed on a substrate to be attached to the existing wall in such a way that the artwork may be removed from the site.

The entrance artwork commission shall be permanently installed outside at the main front entrance of Kapolei Hale. The artist will be able to participate in selecting the artwork location.

VI. Budget

The budget for the interior commission is \$50,000 all-inclusive. The budget for the entrance work of art is \$36,000 all-inclusive. The budget shall cover all costs of the project to include but not limited to: artist's fees, travel, fabrication, installation, documentation of artwork, signage, taxes, and insurance.

VII. Artist Eligibility

All artists qualified to work in the State of Hawaii shall be considered; preferential priority shall be given to artists residing and working in the City and County of Honolulu. The City and County of Honolulu encourages professional artists new to the field of public art to apply. The City provides equal opportunity for applicants and promotes equal access to users of City facilities and services and works to eliminate discrimination in all aspects of City services and public accommodations.

VIII. Application Requirements

Interested artist applicants must submit the following in order:

1. Letter of interest (The letter must not be more than two pages in length, typed, and should explain the artist's interest in the project, approach to creating public art, and any past relevant experience.)
2. Professional resume (Two pages maximum.)
3. References (A list of at least three professional references that must include complete addresses and telephone numbers.)
4. Project proposal (The six-page maximum typed project proposal should include the project description, a material list, and a projected timeline.)
5. Preliminary budget (Must be typed and is limited to one page.)

6. Optional illustrations (Illustrations should depict the project and are limited to two pages with a maximum size of 8.5 by 11 inches.)
7. Visual support materials (Artist may submit up to twelve slides in a clear plastic sheet. Each slide must be numbered, the top of the image must be indicated, and the artist's name must be on the slide. Prints [8 by 10 inches] may be submitted in lieu of slides with the information indicated on the back of the print. An annotated slide list must accompany the slides or prints and must include the artist's name and a brief description of each slide stating its title, date, medium, size, location, and if a commissioned project, the commission budget.)

Please note:

- Artist teams may apply with one project proposal with each team member submitting their own letter of interest, resume, and references.
- All pages of your application should clearly indicate your name, date, and project submitting for.
- All submitted materials must fit within a legal size folder (8.5 by 14 inches) and be submitted in an envelope, packaged in such a manner that the envelope clearly reflects the project name and the applicant's name and address.
- All materials submitted become the property of the Commission on Culture and the Arts and will not be returned unless a self addressed stamped envelope, with sufficient postage, is provided.
- The Commission on Culture and the Arts shall make every effort to protect submitted materials; however, it will not be responsible for any loss or damage.

IX. Deadline

All applications must be received by 4:00 pm on February 1, 2010 at:

Mayor's Office of Culture and the Arts
Attention: Art for Kapolei Hale

530 South King Street, Room 404
Honolulu, Hawaii 96813.

X. Selection Process

Each applicant should demonstrate artistic excellence, evidence of working in the field of public art, and knowledge of Hawaii, Oahu, and specifically the Kapolei area. All received applications shall be reviewed by the Kapolei Hale Artwork Committee consisting of three members of the Commission on Culture and the Arts, staff from the Mayor's Office of Culture and the Arts, Department of Design and Construction, and the Department of Facility Maintenance. Four finalists will be selected for each commission and they may be contacted to present their proposals at a meeting of the Commission on Culture and the Arts. Finalists will receive \$350 each. The final selection for the commission award shall be made by the Commission on Culture and the Arts at their meeting on March 11, 2010.

- Submission deadline: February 1, 2010, 4:00 p.m.
- Committee review: February 11, 2010
- Finalist notification: February 18, 2010
- Commission selection: March 11, 2010
- Estimated completion and installation of artwork: November 2010

XI. Inquires

All questions regarding this Request for Proposals should be directed to:

E. Tory Laitila, Registrar
Mayor's Office of Culture and the Arts
530 South King Street, Room 404
Honolulu, Hawaii 96813
Telephone: (808) 768-6622

E-mail: tlaitila@honolulu.gov